

# Caucus Committee General Meeting Minutes



November 16, 2021 7:00 – 9:00pm

*Stuart Room, Gorton Center*

**Caucus Committee Meeting called to order:** 7:01pm Kim Pfahl, President. A quorum was in attendance.

## **President's Report – Kim Pfahl**

Kim Pfahl gave the President's Report, covering the following topics:

- Approval of the minutes from the Committee's General Meeting on 10/16 to be approved at next meeting 11/30.
- Kim thanked everyone for their hard work filling board positions, outlined the new timeline for candidate interviews. Reiterated Caucus Committee must always be looking for people, for now or down the line to step up and volunteer.
- 11/30 meeting to have four interviews, 2 for HPC, 2 for Parks and Recreation (voting on one candidate for each board).
- General Business: Kim gave a general overview of the evening's agenda for Ward 1 Alderman candidate interviews. Kim also reviewed the document provided in advance of the meeting to the Caucus Committee (CC) which explains the role, expectations, and general responsibilities of a City Alderman. She also reviewed the interview process plus outlined the minimum competencies desired as presented by the city stakeholders for the open position.

Dave Hunt, VP, reminded the CC to interview with the same questions per Ward for consistency and continuity in interviews.

## **Ward 1 Interviews**

- Susan Sailor Daly, Ward 1 Chair, described the role of an alderman and a candidate's need for knowledge and understanding of the city and the city process. Two candidates were going to be presented for final interviews tonight for one Ward 1 position after a majority vote from 5 candidate interviews which were narrowed from a larger candidate pool. Susan gave a brief background on the candidates, Nancy Novit and Jamie Moorhead. The Caucus Committee then interviewed these candidates.
- Nancy Novit provided an introduction of her personal and professional background, sharing her extensive volunteering experiences at various LF institutions and charities over the past 20 years. She shared her approach to tackling issues and her strengths that would benefit not just Ward 1, but all Lake Forest constituents. The Caucus Committee then interviewed Nancy regarding her qualifications and experience. She is currently terming off the Zoning Board.
- Jamie Moorhead introduced himself to the Caucus Committee and provided a professional and personal background. Jamie moved to Lake Forest in 2016 and shared his current contributions to volunteering on two Lake Forest city boards (the Zoning board since 2018 and the Planning board since 2019). He highlighted his professional experience in commercial and land

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development. He shared his interest in Alderman and his hopes and ideas for the future of Lake Forest.

- After the interview, the Committee deliberated and Kim Pfahl made a motion to vote, David Hunt seconded. The Committee voted in majority to advance Nancy Novit. The vote count was conducted and verified by Chris Benes, Internal Communications Chair and Stephanie Cook, Fundraising Chair.

## **Stephanie Cook, Fundraising Chair Update**

- Stephanie updated the Committee that LF Sports Cars/Ferrari dealership is interested in hosting the event 2/4/2021. Due to COVID and the size of the location, it is the most desirable option. Looking to solicit auction items such as vacation homes/trips, golf outings to do a small auction with larger proceeds.

## **Meeting Adjourned - Kim Pfahl Close**

- Kim reminded the Caucus Committee of the next meeting on 11/30. Meeting with four interviews should go until 9:30pm, plan accordingly.
- There being no further business, a motion was made by Kim Pfahl to adjourn the meeting, Phil Arouca seconded. Motion passed unanimously. Meeting was adjourned at 9:07 p.m.

Minutes submitted by: Cynthia McCullough, Secretary